

FLAT HAND DUPLICATOR MARKING SYSTEM

INKING INSTRUCTIONS

Before placing a new hand duplicator in use, it must be thoroughly pre-inked to permit the ink to move freely from the reservoir to the pad assembly. After a pad has been properly pre-inked, it is only necessary to add ink to the reservoir.

STEP 1 Attach squeeze bottle to duplicator and ink pad by exerting pressure until spots of ink appear on pad. Using the brush included with duplicator, brush ink directly on pad for faster inking. Only slight pressure on squeeze handle is necessary for initial inking.

STEP 2 To saturate pad, place unit on scrap piece of paper and press down. Release when pad is completely inked.

STEP 3 Test duplicator by applying mark to porous surface. Pad is properly inked when solid mark is made.

STEP 4 To pick up stencil (tabbing or standard), place inked duplicator on stencil. Have stencil face up centering it as much as possible. The ink on the pad will hold the stencil. This assures a smooth stencil. When duplicators have been properly inked and instructions followed, clear, sharp prints should result.

PRINT TOO HEAVY

The duplicator is overinked. Make sure reservoir is not too full and remove excess ink by repeatedly applying pad to a porous surface.

PRINT TOO LIGHT

Make sure stencil tissue is cut through. If letters are clean, repeat steps for inking the duplicator.

STENCILS MAY TEAR OR WRINKLE if excessive pressure is applied in making the mark. If pad is inked according to instructions, only a feather touch is necessary to obtain a good print.

STORING

When not using the duplicator, keep unit in an upright position on stand provided. Never store duplicator resting on pad.

REPLACING PAD ASSEMBLY

In the event the pad assembly becomes clogged with oils and waxes from stencil tissue, dirt and/or ink, or is damaged in any way, replace it with a new pad and reservoir assembly. This can be accomplished with ease and without the use of tools.

To replace assembly, remove the handle and knurled nut and squeeze in spring clips.

